



BUDGET GUIDELINES FOR ACTIVITY FUND REVENUE/EXPENDITURES

ALL FUNDRAISING ACTIVITIES

FISCAL YEAR: July 1, 2021 - June 30, 2022

SCHOOL SITE:

780 Vanguard Academy

ACCOUNT NAME & PROJECT:

807 SAF ANNUAL

PROGRAM (ONLY for 893-Club Accounts):

SELECT PROGRAM (ONLY FOR PROJECT 893)

Please check one:


<input checked="" type="checkbox"/>	NEW
<input type="checkbox"/>	REVISED

REVENUE		
Fiscal Year	Deposits	Estimated Amount
2021-2022	Donations; gifts	\$ 250.00
2021-2022	Dues & fees; Registration fees; Name badges; Rental fees	\$ 200.00
2021-2022	School Pictures; Yearbooks	\$ 300.00
2021-2022	Interest; Commissions	\$ 400.00
2021-2022	Reimbursements; Refunds	\$ 50.00
2021-2022	Restaurant profit sharing	\$ 50.00
2021-2022	Catalog/Brochure Sales	\$ 50.00
2021-2022	Food item sales; Clothing sales; Spirit item sales; Art sales	\$ 50.00
2021-2022	Special Projects/Events	\$ 50.00
	Go to Page 2 if more rows/cells are needed	
	Total from Page 2	\$ -
	Total Revenue	\$ 1,400.00

EXPENDITURES		
Fiscal Year	Expenses	Estimated Amount
2021-2022	Co-curricular materials	\$ 50.00
2021-2022	Rentals; Lease Services	\$ 50.00
2021-2022	Communication Services	\$ 50.00
2021-2022	Printing & Binding	\$ 50.00
2021-2022	Copy supplies and paper	\$ 50.00
2021-2022	Health, First-Aid & Hygiene Supplies	\$ 50.00
2021-2022	Kitchen products & supplies	\$ 50.00
2021-2022	General Supplies <\$5,000 non-durable; Name Badges	\$ 50.00
2021-2022	Books; magazines; newspapers; periodicals; subscriptions	\$ 50.00
2021-2022	Appliances, Furniture & Fixtures <\$5,000	\$ 50.00
2021-2022	Technology-related supplies, small equipment & software; Cameras	\$ 150.00
2021-2022	Uniforms; T-shirts	\$ 50.00
2021-2022	Awards, Gifts, Decorations, Regalia, Refreshments	\$ 50.00
2021-2022	Dues & Fees; Registrations; Licensing Fees; Bank fees	\$ 50.00
2021-2022	Donations	\$ 50.00
2021-2022	Refunds; Reimbursements	\$ 50.00
	Go to Page 2 if more rows/cells are needed	
	Total from Page 2	\$ 500.00
	Total Expenditures	\$ 1,400.00

Beginning Fund Balance	\$ -	(A1) From Report**
Revenue	\$ 1,400.00	(A2)
Expenditures	\$ 1,400.00	(B1)
Ending Fund Balance	\$ -	(B2) (A1+A2-B1=B2)

** Report in iAccounting (Wengage): Options → Analysis Tools/Reports → Revenue Expenditure Summary

☒ 
 Sponsor's Signature
☒ (Signature Above)
 Activity Fund Custodian's Signature

7-8-2021
 Date
 7/8/2021
 Date

**FISCAL YEAR: July 1, 2021 - June 30, 2022**

780 Vanguard Academy

807 SAF ANNUAL

SELECT PROGRAM (ONLY FOR PROJECT 893)

Please check one:

X	NEW
	REVISED

EXPENDITURES		
Fiscal Year	Expenses	Estimated Amount
	Continued from Page 1:	
2021-2022	Petty Cash	\$ 50.00
2021-2022	Transportation expenses; Travel expenses	\$ 50.00
2021-2022	Lodging	\$ 50.00
2021-2022	Fundraiser Expenses	\$ 50.00
2021-2022	Payroll; Employee Pay & Benefits	\$ 50.00
2021-2022	Films, videos, audio tapes & audiovisual supplies	\$ 50.00
2021-2022	Yearbooks; School Pictures	\$ 50.00
2021-2022	Repairs & Maintenance Services	\$ 50.00
2021-2022	Contracted Services; Other Professional Services	\$ 50.00
2021-2022	Special guests, Speakers, Clinicians, Substitutes, Tutors	\$ 50.00
Total Expenditures		\$ 500.00



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ALL FUNDRAISING ACTIVITIES

FISCAL YEAR: July 1, 2021 - June 30, 2022

SCHOOL SITE:

ACCOUNT NAME & PROJECT:

PROGRAM (ONLY for 893-Club Accounts):

780 Vanguard Academy

853 SAF FFA

SELECT PROGRAM (ONLY FOR PROJECT 893)

Please check one:


<input checked="" type="checkbox"/>	NEW
<input type="checkbox"/>	REVISED

REVENUE		
Fiscal Year	Deposits	Estimated Amount
2021-2022	Donations; gifts	\$ 50.00
2021-2022	Dues & Fees; Registration fees; Rental fees	\$ 400.00
2021-2022	Catalog/Brochure Sales	\$ 50.00
2021-2022	Food item sales; Clothing sales; Spirit item sales; Art sales	\$ 50.00
2021-2022	Reimbursements; Refunds	\$ 50.00
2021-2022	Interest; Commissions	\$ 50.00
2021-2022	Restaurant profit sharing	\$ 50.00
2021-2022	Merchandise sales (notebooks, fanny packs, key chains, stickers, pencils, etc.)	\$ 50.00
2021-2022	Concession Sales	\$ 500.00
2021-2022	Ticket Sales; Admission Costs	\$ 150.00
2021-2022	Student payments (Ties, scarfs, t-shirts, ball caps, entry fees, jackets, etc.)	\$ 50.00
2021-2022	Flower Sales; Blue & Gold Sausage Sales; T&D Meat Sales	\$ 50.00
	Go to Page 2 if more rows/cells are needed	
	Total from Page 2	\$ -
	Total Revenue	\$ 1,500.00


EXPENDITURES		
Fiscal Year	Expenses	Estimated Amount
2021-2022	Co-curricular materials; green house supplies; shop supplies; flower purchases	\$ 50.00
2021-2022	Rentals; Lease Services	\$ 50.00
2021-2022	Communication Services	\$ 50.00
2021-2022	Printing & Binding; Copying services	\$ 50.00
2021-2022	Copy supplies and paper	\$ 50.00
2021-2022	Health, First-Aid & Hygiene Supplies	\$ 50.00
2021-2022	Kitchen products & supplies	\$ 50.00
2021-2022	General Supplies <\$5,000 non-durable; Name Badges	\$ 50.00
2021-2022	Books; magazines; newspapers; periodicals; subscriptions	\$ 50.00
2021-2022	Appliances, Furniture & Fixtures <\$5,000	\$ 50.00
2021-2022	Technology-related supplies, small equipment & software	\$ 50.00
2021-2022	Uniforms; T-shirts; Jackets, scarfs, ties, ball caps, etc.	\$ 100.00
2021-2022	Awards, Gifts, Decorations, Regalia, Refreshments; Meals, incentives, Appreciation	\$ 100.00
2021-2022	Dues & Fees; Registrations; Licensing Fees; Bank fees	\$ 50.00
2021-2022	Donations; Scholarships	\$ 50.00
2021-2022	Refunds; Reimbursements	\$ 50.00
	Go to Page 2 if more rows/cells are needed	
	Total from Page 2	\$ 600.00
	Total Expenditures	\$ 1,500.00

Beginning Fund Balance	\$ -	(A1) From Report**
Revenue	\$ 1,500.00	(A2)
Expenditures	\$ 1,500.00	(B1)
Ending Fund Balance	\$ -	(B2) (A1+A2-B1-B2)

** Report in iAccounting (Wengert) Options -> Analysis Tools/Reports -> Revenue Expenditure Summary

X 
Sponsor's Signature

7-8-21
Date

X 
(Signature Above)

7/8/2021

Date

Activity Fund Custodian's Signature



SCHOOL SITE:
ACCOUNT NAME & PROJECT:
PROGRAM (ONLY for 893-Club Accounts):

780 Vanguard Academy
853 SAF FFA
SELECT PROGRAM (ONLY FOR PROJECT 893)

Please check one:

X	NEW
	REVISED

REVENUE		
Fiscal Year	Deposits	Estimated Amount
	Continued from Page 1:	
Total Revenue		\$ -

EXPENDITURES		
Fiscal Year	Expenses	Estimated Amount
	Continued from Page 1:	
2021-2022	Petty Cash	\$ 50.00
2021-2022	Transportation; Travel expenses; Lodging	\$ 50.00
2021-2022	State FFA Convention expenses; FFA Banquet Expenses	\$ 50.00
2021-2022	Fundraiser Expenses	\$ 150.00
2021-2022	Payroll; Employee Pay & Benefits	\$ 50.00
2021-2022	Films, videos, audio tapes & audiovisual supplies	\$ 50.00
2021-2022	Speakers, Clinicians, Substitutes, Special Guests, Tutors	\$ 50.00
2021-2022	Repairs & Maintenance Services	\$ 50.00
2021-2022	Contracted Services; Other Professional Services	\$ 50.00
2021-2022	Cleaning, Maintenance supplies	\$ 25.00
2021-2022	Students purchasing items from National FFA (jackets, ties, scarves, etc.)	\$ 25.00
Total Expenditures		\$ 600.00

BUDGET GUIDELINES FOR ACTIVITY FUND REVENUE/EXPENDITURES

ALL FUNDRAISING ACTIVITIES

FISCAL YEAR: July 1, 2021 - June 30, 2022**SCHOOL SITE:****ACCOUNT NAME & PROJECT:****PROGRAM (ONLY for 893-Club Accounts):**

780 Vanguard Academy

869 DA ID BADGE

SELECT PROGRAM (ONLY FOR PROJECT 893)

Please check one:

X | NEW

REVISÉ

REVENUE		
Fiscal Year	Deposits	Estimated Amount
2021-2022	Donations	\$ 50.00
2021-2022	Dues & Fees	\$ 150.00
2021-2022	ID Badge sales	\$ 250.00
Go to Page 2 if more rows/cells are needed		
Total from Page 2		\$ -
Total Revenue		\$ 450.00

EXPENDITURES		
Fiscal Year	Expenses	Estimated Amount
2021-2022	Donations	\$ 50.00
2021-2022	Year-end payment to General Fund	\$ 50.00
2021-2022	Petty Cash	\$ 50.00
2021-2022	Payroll; Employee Pay & Benefits	\$ 50.00
2021-2022	Payments to Colleges	\$ 50.00
2021-2022	Tuition Reimbursement	\$ 50.00
2021-2022	Refunds/Reimbursements	\$ 50.00
2021-2022	General Supplies	\$ 50.00
2021-2022	Badges	\$ 50.00
	Go to Page 2 if more rows/cells are needed	
Total from Page 2		\$
Total Expenditures		\$ 450.00

Beginning Fund Balance	\$	=	(A1) From Report**
Revenue	\$	450.00	(A2)
Expenditures	\$	450.00	(B1)
Ending Fund Balance	\$	=	(B2) (A1+A2-B1=B2)

**** Report in iAccounting (Wengage): Options → Analysis Tools/Reports → Revenue Expenditure Summary**

X

Sponsor's Signature _____

X

(Signature Above)

Activity Fund Custodian's Signature _____

7/8/2021
Date

7/8/2021

Date _____

BUDGET GUIDELINES FOR ACTIVITY FUND REVENUE/EXPENDITURES

ALL FUNDRAISING ACTIVITIES

FISCAL YEAR: July 1, 2021 - June 30, 2022**SCHOOL SITE:**

780 Vanguard Academy

ACCOUNT NAME & PROJECT:

877 SAF ROBOTICS

PROGRAM (ONLY for 893-Club Accounts):

952 ROBOTICS NASA GRANT

Please check one:

X NEW

REVISED

REVENUE		
Fiscal Year	Deposits	Estimated Amount
2021-2022	Donations; Gifts; Grants	\$ 150.00
2021-2022	Dues & Fees; Registration fees; Rental fees	\$ 400.00
2021-2022	Catalog/Brochure Sales	\$ 50.00
2021-2022	Food item sales; Clothing sales; Spirit item sales; Art sales	\$ 50.00
2021-2022	Reimbursements; Refunds	\$ 50.00
2021-2022	Interest; Commissions	\$ 50.00
2021-2022	Restaurant profit sharing	\$ 50.00
2021-2022	Merchandise sales (notebooks, fanny packs, key chains, stickers, pencils, etc.)	\$ 50.00
2021-2022	Concession Sales; Laser/Vinyl cut items; Camp fundraiser	\$ 500.00
2021-2022	Ticket Sales; Admission Costs	\$ 150.00
2021-2022	Robotics Tournament	\$ 175.00
	Go to Page 2 if more rows/cells are needed	
Total from Page 2		\$ -
Total Revenue		\$ 1,675.00

EXPENDITURES		
Fiscal Year	Expenses	Estimated Amount
2021-2022	Co-curricular materials	\$ 50.00
2021-2022	Rentals; Lease Services	\$ 50.00
2021-2022	Communication Services; Postage	\$ 50.00
2021-2022	Printing & Binding; Copying services	\$ 50.00
2021-2022	Copy supplies and paper	\$ 50.00
2021-2022	Health, First-Aid & Hygiene Supplies	\$ 50.00
2021-2022	Kitchen products & supplies	\$ 50.00
2021-2022	General Supplies <\$5,000 non-durable; Name Badges	\$ 50.00
2021-2022	Books; magazines; newspapers; periodicals; subscriptions	\$ 50.00
2021-2022	Appliances, Furniture & Fixtures <\$5,000	\$ 50.00
2021-2022	Technology-related supplies, small equipment & software	\$ 50.00
2021-2022	Uniforms; T-shirts	\$ 75.00
2021-2022	Awards, Gifts, Decorations, Regalia, Refreshments; Meals, Incentives, Appreciation	\$ 100.00
2021-2022	Dues & Fees; Registrations; Licensing Fees; Bank fees	\$ 50.00
2021-2022	Donations; Scholarships	\$ 50.00
2021-2022	Refunds; Reimbursements	\$ 50.00
	Go to Page 2 if more rows/cells are needed	
	Total from Page 2	\$ 800.00
	Total Expenditures	\$ 1,675.00

Beginning Fund Balance	\$	-	(A1) From Report**
Revenue	\$	1,675.00	(A2)
Expenditures	\$	1,675.00	(B1)
Ending Fund Balance	\$	-	(B2) (A1+A2-B1=B2)

**** Report in iAccounting (Wengage): Options -> Analysis Tools/Reports -> Revenue Expenditure Summary**

Sponsor's Signature

(Signature Above)

Activity Fund Custodian's Signature

Date _____

7/8/2021

Date _____



BUDGET GUIDELINES FOR ACTIVITY FUND REVENUE/EXPENDITURES

ALL FUNDRAISING ACTIVITIES

FISCAL YEAR: July 1, 2021 - June 30, 2022

SCHOOL SITE:

780 Vanguard Academy

ACCOUNT NAME & PROJECT:

934 SAF STUDENT COUNCIL

PROGRAM (ONLY for 893-Club Accounts):

SELECT PROGRAM (ONLY FOR PROJECT 893)

Please check one:

<input checked="" type="checkbox"/>	NEW
<input type="checkbox"/>	REVISED

REVENUE		
Fiscal Year	Deposits	Estimated Amount
2021-2022	Donations; Gifts	\$ 50.00
2021-2022	Dues & fees; Registration fees; Rental fees	\$ 400.00
2021-2022	Catalog/Brochure Sales	\$ 50.00
2021-2022	Food item sales; Clothing sales; Spirit item sales; Art sales	\$ 50.00
2021-2022	Reimbursements; Refunds	\$ 50.00
2021-2022	Interest; Commissions	\$ 50.00
2021-2022	Restaurant profit sharing	\$ 50.00
2021-2022	Car Wash Fundraisers	\$ 50.00
2021-2022	Concession Sales; Accessory Sales	\$ 500.00
2021-2022	Ticket Sales; Admission Costs	\$ 150.00
2021-2022	All Access, Activity and Athletic Passes for Students	\$ 50.00
2021-2022	Special Events	\$ 25.00
2021-2022	Amazon Fundraiser; Scratch Off Fundraiser	\$ 25.00
	Go to Page 2 if more rows/cells are needed	
	Total from Page 2	\$
	Total Revenue	\$ 1,500.00

EXPENDITURES		
Fiscal Year	Expenses	Estimated Amount
2021-2022	Co-curricular materials; Spirit Flags & Accessories	\$ 50.00
2021-2022	Rentals; Lease Services	\$ 50.00
2021-2022	Communication Services; Data Plan	\$ 50.00
2021-2022	Printing & Binding; Copying Services	\$ 50.00
2021-2022	Copy supplies and paper	\$ 50.00
2021-2022	Health, First-Aid & Hygiene Supplies	\$ 50.00
2021-2022	Kitchen products & supplies	\$ 50.00
2021-2022	General Supplies <\$5,000 non-durable	\$ 175.00
2021-2022	Books; magazines; newspapers; periodicals; subscriptions	\$ 50.00
2021-2022	Appliances, Furniture & Fixtures <\$5,000	\$ 50.00
2021-2022	Technology-related supplies, small equipment & software	\$ 100.00
2021-2022	Uniforms; T-shirts; Costumes; Clothing items & Accessories	\$ 50.00
2021-2022	Awards, Gifts, Decorations, Regalia, Refreshments; Meals; Incentives; Appreciation	\$ 50.00
2021-2022	Dues & Fees; Registrations; Licensing Fees; Bank fees	\$ 50.00
2021-2022	Donations; Scholarships	\$ 50.00
2021-2022	Refunds; Reimbursements	\$ 50.00
	Go to Page 2 if more rows/cells are needed	
	Total from Page 2	\$ 525.00
	Total Expenditures	\$ 1,500.00

Beginning Fund Balance	\$	-	(A1) From Report**
Revenue	\$	1,500.00	(A2)
Expenditures	\$	1,500.00	(B1)
Ending Fund Balance	\$	-	(B2) (A1+A2-B1=B2)

** Report in iAccounting (Wengage): Options--> Analysis Tools/Reports--> Revenue Expenditure Summary

	7-8-2021
Sponsor's Signature	Date
	7/8/2021
(Signature Above)	Date
Activity Fund Custodian's Signature	

**FISCAL YEAR: July 1, 2021 - June 30, 2022**

780 Vanguard Academy

934 SAF STUDENT COUNCIL

SELECT PROGRAM (ONLY FOR PROJECT 893)

Please check one:

X	NEW
	REVISED

EXPENDITURES		
Fiscal Year	Expenses	Estimated Amount
	Continued from Page 1:	
2021-2022	Petty Cash	\$ 50.00
2021-2022	Transportation; Travel expenses; Lodging	\$ 50.00
2021-2022	Cleaning, Maintenance supplies	\$ 75.00
2021-2022	Fundraiser Expenses	\$ 50.00
2021-2022	Payroll; Employee Pay & Benefits	\$ 50.00
2021-2022	Films, videos, audio tapes & audiovisual supplies	\$ 50.00
2021-2022	Speakers, Clinicians, Substitutes, Special Guests, Tutors, Security, Nurses; Honorariums; Other personnel costs	\$ 50.00
2021-2022	Repairs & Maintenance Services; School Improvement	\$ 50.00
2021-2022	Contracted Services; Other Professional Services	\$ 50.00
2021-2022	Ticket Sales	\$ 50.00
Total Expenditures		\$ 525.00

BUDGET GUIDELINES FOR ACTIVITY FUND REVENUE/EXPENDITURES

ALL FUNDRAISING ACTIVITIES

FISCAL YEAR: July 1, 2021 - June 30, 2022**SCHOOL SITE:**

780 Vanguard Academy

ACCOUNT NAME & PROJECT:

942 DA TEXTBOOKS

PROGRAM (ONLY for 893-Club Accounts):

SELECT PROGRAM (ONLY FOR PROJECT 893)

Please check one:

X NEW

REVISED

REVENUE		
Fiscal Year	Deposits	Estimated Amount
2021-2022	Donations; Gifts	\$ 50.00
2021-2022	Dues & Fees	\$ 50.00
2021-2022	Fines	\$ 150.00
2021-2022	Lost/Damaged Textbooks	\$ 100.00
Go to Page 2 if more rows/cells are needed		
Total from Page 2		\$ -
Total Revenue		\$ 350.00

EXPENDITURES		
Fiscal Year	Expenses	Estimated Amount
2021-2022	Donations	\$ 50.00
2021-2022	Year-end payment to General Fund	\$ 50.00
2021-2022	Petty Cash	\$ 50.00
2021-2022	Payroll; Employee Pay & Benefits	\$ 50.00
2021-2022	General Supplies	\$ 50.00
2021-2022	Refunds & Reimbursements	\$ 50.00
2021-2022	Approved Textbook purchases	\$ 50.00
	Go to Page 2 if more rows/cells are needed	
	Total from Page 2	\$ -
	Total Expenditures	\$ 350.00

Beginning Fund Balance	\$	-	(A1) From Report**
Revenue	\$	350.00	(A2)
Expenditures	\$	350.00	(B1)
Ending Fund Balance	\$	-	(B2) (A1+A2-B1-B2)

**** Report in IAccounting (Wengage): Options → Analysis Tools/Reports → Revenue Expenditure Summary**


Sponsor's Signature

Sponsor's Signature _____

X (Signature Above)

Activity Fund Custodian's Signature

7-8-202

Date _____

7/8/2021
Date

Date _____

